

AHANEKU ROWLAND NNAMDI

📍 64 Viscount Close, Pinchbeck Spalding
PE113PS

📞 07724288650

✉ ahanekurowland@gmail.com

PROFESSIONAL SUMMARY

Diligent Caregiver focused on providing optimal support to clients through personalized assistance and care required to manage diverse medical conditions. Proficient in organizing medications, doctor appointments and personal activities. Caring, organized and friendly with excellent interpersonal skills. To seek and maintain a full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills. Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.

SKILLS

- Meal planning and preparation
- Progress documentation
- Patient care
- Care plan assessment
- Verbal and written communication skills
- Production Knowledge
- Assembly and Production
- Work order review
- Excellent Communication
- Decision Making
- Critical Thinking
- Self-Motivated
- Time Management
- Problem-Solving
- Organization and Time Management

WORK HISTORY

ASSISTANT CARER

08/2021 to CURRENT

Namron Care Provider| Lincolnshire , United Kingdom

- Entertained, conversed and read aloud to keep patients mentally alert.
- Changed dressings, bandages and binders to maintain proper healing and sanitary measures.
- Cleaned house, ran errands, managed laundry, and completed weekly grocery shopping.
- Built strong relationships with clients to deliver emotional support and companionship.
- Monitored, tracked and conveyed important patient information to healthcare staff to help optimize treatment planning and care delivery.
- Helped patients care for themselves by teaching proper, safe use of ambulation assistive devices such as canes or walkers.
- Maintained frequent supervision of residents unable to call for assistance.

- Assisted clients with daily living needs to maintain self-esteem and general wellness.

CARER

08/2021 to CURRENT

Evercare Health| King's Lynn United Kingdom

- Planned, prepared and served meals and snacks according to prescribed diets.
- Determined specific needs and provided most appropriate level of services for patient well-being.
- Monitored and maintained cleanliness, sanitation, and organization of assigned station and service areas.
- Recorded temperature, blood pressure, pulse, or respiration rate as directed by medical or nursing staff.
- Monitored and assisted children through individual service plans.
- Led children in creative, athletic and educational activities while maintaining safe and orderly group.
- Developed lessons and activities to promote children's physical and emotional development.
- Handled daily administrative tasks efficiently to minimize time away from children.
- Maintained group discipline through positive reinforcement, behavior modeling and collaboration with parents.

Graduate Teaching Assistant University of Calabar - Calabar, Nigeria 07/2019 - 01/2021

- Handled additional organizational and administrative tasks effectively and efficiently, enhancing smooth department operations.
- Communicated clearly and effectively with staff and students, aiding positive working, and learning environments in line with university policies.
- Consistently reviewed teaching and support contributions to aid continued growth against personal-development targets.
- Assisted with data collection to be used for potential academic publications.
- Organized various class presentations and new course materials as directed by the professor.
- Supported department members with administrative, research, and academic assistance.
- Analyzed acquired information and presented it to professors.

Junior Accountant

Hardel & Enic Construction Company - Owerri, Nigeria 11/2016 - 06/2019

- Patient care Communicated with suppliers to reconcile invoice payments.
- Facilitated data conversion for company acquisitions and fiscal year reorganization.
- Tracked and documented all expenses.
- Developed and implemented effective accounting systems.
- Reviewed documents and accounts for discrepancies and resolved

variances.

- Helped clients navigate interactions with tax authorities and legal concerns related to finances.
- Collected and arranged information and entered details into a computer database.

Revenue Officer

Abia State Board Of Internal Revenue – Umuahia, Nigeria 10/2015 to 11/2016

- Furnished taxpayer assistance and information to general public.
- Considered alternative means of resolving tax debt issues if taxpayer could not pay
- Recommended financial solutions in relation to tax implications.
- Responded to taxpayer questions and helped individuals complete and file tax documentation.
- Worked to maintain outstanding attendance record, consistently arriving to work ready to start immediately.
- Identified issues, analyzed information, and provided solutions to problems.

EDUCATION

**Master of Science: Management, Expected in
02/2022**

University of Lincoln - Lincoln, United Kingdom

**Bachelor of Science: Accounting,
Imo State University - Nigeria**

10/2014

**WAEC: Commercial,
07/2009**

Princeway Excellent College - Nigeria