

# Adebayo Michael Ogunfuye

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I am an experienced and competent support worker who is adaptable, enthusiastic, self motivated and conscientious. I have experience of implementing personal support plans which focus on individual welfare needs, interests and wants.

Constantly maintaining and demonstrating a positive attitude towards clients, staff, their families, visitors and others. I also have an excellent record keeping skills.

## Work Experience

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### **Support Worker**

Wonderful Care Services Consult.-Peterborough

March 2023 to Present

Aim at providing practical support for individuals and families such as helping with household tasks, personal care and paperwork.

- Supporting and monitoring their health care needs including administering medications and temperature checks and supporting them to pursue hobbies and interests

- Report health issues noticed.

Monitor their physical and mental wellbeing.

- Proper recording of log books and all other vital information.

- Good listening and communication skills and ability to understand policies and procedures with good writing skills to fit into the plan and purpose.

- Work with little or no supervision.

### **Care Worker**

Regional Care Services-Peterborough

September 2022 to Present

- Assist the service users to be as comfortable as possible, i.e., help with moving and positioning the clients using appropriate equipment.

- Assist with checking pain levels and requesting pain relieving medication on patient's behalf. Involve the clients in shared decision-making and obtain their consent before undertaking care procedures.

- I support and encourage the clients to meet their own health and well-being need.

- I communicate clearly, effectively, and appropriately with the multi-disciplinary team, patients and their family / visitors / carers.

- I participate in discussions about patient care and supporting them to make informed decisions about their care.

- Maintain patient confidentiality and maintain professional boundaries and working relationships with patients and colleagues.

### **Manager**

Koyaba Nigeria Limited-Lagos

January 2015 to May 2022

- Responsible for leading and arranging my team worker to successfully deliver project on time and on budget effectively.

- Working in collaboration with the marketing team to oversee the overall and strategy and setting the course for accountability and of course project.

- Ensure compliance with all company policies and procedures
- Providing support to the staff regarding professional and personal issues .
- Ensure trainings are out for employee to help in the day to day running of the job effectively.
- Analyse the data in identifying the opportunities for strategic refinement and growth of the firm.
- Ensure consistent voice and tones across all social messaging making sure every information reaches all and sundry.
- And to engage with the employees, policyholders,agents as contents sources of the member.

## Education

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### **Bachelor's degree in Business Administration**

Imo State University (IMSU) - Imo State, Nigeria

September 2010 to September 2014

### **National Diploma in Business Administration**

Ogun State Polytechnic - Ogun State, Nigeria

September 1996 to September 1998

### **Diploma in IT**

Lagos City Computer College - Ikeja

January 1993 to December 1993

### **Credits in Secondary School Certificate Examination**

Alimosho Grammar School - Lagos

September 1986 to September 1992

## Skills

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- Interpersonal skills
- Communication skills
- Compassionate
- Empathy
- Diplomacy
- Integrity
- Medication Administration
- Home Care
- Caregiving
- Meal Preparation

## Certifications and Licenses

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### **Over 30 online training certificates**

#### **First Aid Certification**