

AJENIKE MUIBI

CONTACT

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Sheffield, South Yorkshire
S2 5LZ

CORE QUALIFICATION

- **Confidentiality:** Extensive understanding of confidentiality requirements.
- **Teamwork:** Proven ability to excel both independently and collaboratively.
- **Organization:** Outstanding capacity to effectively manage workload and tasks.
- **Communication:** Strong communication and observational skills.
- **Problem-solving:** Demonstrated excellence in problem-solving and decision-making.
- **Technical Skills:** Advanced proficiency in MS Office Suite applications (Word, Excel, PowerPoint).

REFERENCES

- Available on request

SUMMARY OF QUALIFICATION

Highly adaptable, conscientious, and self-motivated professional with a background in providing personalized care and support. Known for maintaining a positive attitude and fostering positive relationships with patients, families, staff, and visitors.

WORK EXPERIENCE

Disability Support Worker

2023 - PRESENT

All About You, Sheffield, UK

- Ensure correct safety and supervision of all clients, maintaining a secure and supportive environment.
- Contribute to a high standard of physical, emotional, social, and intellectual care for all clients.
- Develop and maintain stimulating, challenging environments that support a range of activities and are inclusive of all abilities.
- Make educated assessments that balance risk with age-appropriate activities, behavior, and materials.
- Foster personal and social growth and development while allowing for measured progression.
- Engage in reflective practice and team meetings, keeping detailed records for all sessions including attendance, risk assessment, and incident reporting.
- Provide personal hygiene care to clients in a dignified and professional manner.
- Adhere to all company responsibilities including Equal Opportunities, Confidentiality, Safeguarding, and Workplace Bullying policies.
- Undertake other duties deemed appropriate and necessary within the scope of the job role.

Community Support Worker

2021 - 2022

Save Our World, Lagos, Nigeria

- Managed caseload of six to nine families, facilitating access to services and mental health goals achievement.
- Monitored progress, communicated with therapists and agencies, and attended treatment team meetings regularly.
- Completed progress notes and incident documentation in adherence to agency policies.
- Assisted visitors, family members, and residents with inquiries and phone call routing.
- Conducted regular assessments, adjusted care plans based on clients' evolving needs, and provided basic assistance when necessary.
- Managed incoming/outgoing mail and maintained processing procedures.

Data Analyst Trainee

2018 - 2021

MKH Investment Limited, Lagos,
Nigeria

- Engaged in a virtual program focused on acquiring and applying data analytics skills.
- Framed business problems using real-life case studies, conducted data consolidation, cleaning operations, and utilized tools such as Excel, SQL, and Tableau for analysis and visualization.
- Prepared reports and dashboards, presenting insights and recommendations for business growth.
- Recognized as a critical thinker and effective team player, contributing to collaborative projects.
- Presented reports with clear data summaries and flowcharts, ensuring comprehension and engagement.
- Managed data-related queries, maintaining communication logs for efficient response handling.

Mathematics Teacher

2012 - 2013

Al - Ameen School, Ibadan, Nigeria

- Assessed student knowledge through various methods, provided constructive feedback, and facilitated learning beyond predicted grades.
- Planned and delivered engaging mathematics lessons, fostering learning development.
- Conducted student assessments, collaborated on curriculum modifications, and ensured adherence to marking policies.

EDUCATION

- Master of Science Data Analytics
Sheffield Hallam University, Sheffield, SHF | 2023
- Bachelor's Degree Industrial Mathematics
Adekunle Ajasin University, Ondo | 2018
- Diploma of Higher Education Statistics
Osun State College of Technology, Osun | 2012
- GCSE Maths and English Equivalent
The West African Senior School Certificate Examination |
2009/2010