

# **CURRICULUM VITAE**

## **Personal Information**

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Name : Martha Noi  
Nationality : Ghanaian  
Date of Birth : 12th September, 1995  
Home Town : Akuse  
Address : GE-192-2147 North Legon, Accra  
Mobile : 0548342485  
Email : [marthanoi.mn@gmail.com](mailto:marthanoi.mn@gmail.com)  
Status : Single  
Job Description : Enrolled Nurse  
PIN : 17MN27248201

## **Personal Abilities**

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I am resourceful and successful nurse, easy to get ready and a fast student who acclimates to change inside a short period of time. To get a situation in your association in the nursing field where I can utilize my aptitudes, work understanding and guidance to upgrade the association's activity.

## **Education**

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Certificate in Registered Nurse Assistant Clinical <i>Nursing and Midwifery Training Collage- Teshie</i>	2014 – 2016
West African Senior School Certificate Examination <i>Ofori Panin Senior High School</i>	2010 – 2013

## Certificates

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West African Senior School Certificate Examination – *Ofori Panin Senior High School*  
- 2013

Certificate in Registered Nurse Assistant Clinical – *Nursing and Midwifery Training Collage*  
-2016

## Working Experience

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***Registered Nurse Assistant***  
***Maase Health Centre***

***April 2019 to date***

### ***Responsibilities:***

- *Assisted in providing of Nursing care under the supervision of a registered nurse.*
- *I assisted with health assessments, measure and record the temperature, pulse or blood pressure of patients.*
- *Administered medications and attended to patients' comfort and hygienic needs.*
- *Assist in emergency situations and rehabilitation exercises, and provide patients with health education.*
- *Provide advice and training on infant care to parents of newborn infants.*

***Student Nurse (Clinicals)***  
***University of Ghana Hospital, Legon - Accra***

***October 2014 – January 2015***

### ***Responsibilities:***

- *Participated in the ward rounds for clarification of every admitted patient's diagnosis and due treatment*
- *Checking and recording of patients' vital signs*
- *Monitoring and recording of patients' fluid input and output*
- *Serving of medications prescribed by physician*
- *Collection of blood specimen of patients for lab investigation*
- *Feeding of feeble patients through nasogastric tubes.*
- *Dressing of patient wounds*
- *Assist daily bed bath of patients*
- *Assist in the laying of clean bed linens free from crumbs and creases for patients*
- *Assist in the monitoring of pregnant women due for obstetrical delivery*

***Student Nurse (Clinical)***  
***Achimota Hospital- Accra***

***April 2015 - June 2015***

***Responsibilities:***

- *Sorting out of patients for consultation at the out-patient department*
- *Accurate checks and records of patients' vital signs*
- *Documentation of patient information*
- *Brisk approach and care to patients' presenting with emergency cases*
- *Collection of blood from blood bank for transfusion*
- *Daily dressing of wounds*
- *Assist in the care of patients wound recovery after successful surgeries*
- *Collection of patients drugs from pharmacy dispensary*
- *Feeding of patients*
- *Serve right and prescribed medications to patient*

***Student Nurse (Clinical)***  
***Madina Polyclinic- Accra***

***November 2015 - February 2016***

***Responsibilities***

- *Assisted in the care of pregnant women at the antenatal clinic (ANC)*
- *Assisted in delivery and child care of pregnant clients*
- *Decontamination and sterilization of used instruments*
- *Assisted in the immunization of children at child welfare clinic (CWC)*
- *Documentation of all tasks performed on the patients*
- *Assisted in delivery of various family planning commodities to clients*
- *Education of family planning methods to concerned clients.*

**Skills**

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- Empathy and compassionate care giver
- Exceptional communicator
- Patient caregiver
- Good foundation of clinical knowledge and skills.
- Excellent health assessment and monitoring
- Excellent attention of details
- Ability to carefully read and follow instructions or direction
- Ability to meet target in my work duties and schedules
- Great teamwork skills
- Strong/ effective work ethics
- Ability to juggle multiple tasks

## **Career Objective**

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Patient-focused and empathetic nurse seeking to get to the peak of nursing career for a position within reputable organization in medical practice. Bringing with them experience, care and extensive knowledge to help improve the lives of their patients.” “Compassionate and hard-working nurse, looking to forward to gain more experience in the outside world.

## **Strength**

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I am an energetic young woman who is resilient, persistent and flexible to easily adapt to new directive on health care. I am able to work well under time constrain to meet a deadline.

## **Hobbies and Interests**

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I love to read educative journals/ books at my leisure time, produce literary works especially poetry writing and also dance for fun.

## **Language**

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I am proficient in English language and other Ghanian native language

## **Referees**

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- Mr. Eugene Tetteh (Tutor)  
Telephone number – 0554747828  
Email- [eugeneodoitetteh@gmail.com](mailto:eugeneodoitetteh@gmail.com)

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